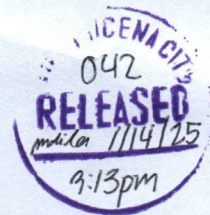




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY



DESIGNATION ORDER
2025-PER-016

TO : **CARMELO G. JIMENEZ**
Security Guard I

FROM :  **SUSAN DL. ORIBIANA**
Schools Division Superintendent

SUBJECT : **DESIGNATION ORDER AS DRIVER OF THE SCHOOLS DIVISION OFFICE**
OF LUCENA CITY

DATE : January 9, 2025

1. In the exigency of service, you are hereby designated as Driver of the **Schools Division Office of Lucena City** effective January 9, 2025.
2. You are expected to perform the duties and responsibilities attached to your designation and such other related functions as may be assigned until such time this designation order is rescinded.
 - a. Securing the daily maintenance of the vehicles used
 - b. Perform other tasks as ordered by superior.
3. Immediate dissemination of and strict compliance with this Order is directed.

Concurred:

CARMELO G. JIMENEZ
Security Guard I